

Evergreen Lutheran High School

BYOD -Bring Your Own Device

2019/20

With an increase in the use of digital content and instructional activities that require computing devices as tools, ELHS requires students to bring their own personal electronic device that adheres to the BYOD specifications. BYOD stands for “Bring Your Own Device” and is an important program used for achieving ELHS’s academic goals. ELHS specified BYOD devices are required as the student’s primary digital learning tool. ELHS students should have a BYOD product to use at school each day. The following specifications are required of the BYOD product to be used at ELHS. **Smartphones are not approved for the BYOD program.**

Minimum Specified Requirement:

- Devices must have a minimum screen size of 10 inches diagonally (iPad at 9.7” is acceptable).
- Devices must have a physical keyboard either direct attachable or external Bluetooth.
- Devices should have at least 8 hours of battery power and be fully charged at the start of school.
- Devices must be Internet capable via WiFi connectivity (802.11 n/ac is preferable). Devices should NOT have cellular capabilities (i.e. 4G or LTE).
- Devices should be able to create and edit common document types (i.e. word processing, spreadsheet, and presentations) either via an application or web browser.
- Devices must have a suitable, durable bag / cover for protection.
- Along with the minimum must haves, these are strongly recommended features:
 - Devices with digital inking capabilities are highly recommended (touchscreen with stylus)
 - Devices should have the current operating system provided by the manufacturer (Windows 10, MacOS, iOS, Android, etc.)
- Students are encouraged to bring earbuds to utilize the sound on their device. Students may not use the onboard speakers to listen to sounds. Large headphones should not be brought to school or worn around the neck during class or passing periods.
- What are the devices to look for as a BYOD product?

- Most Chromebooks
- iPads with a minimum of 64 GB of storage
- Apple MacBook laptops
- Windows 10 tablets / laptops / hybrid devices
- Some Android tablets

Use of Personal Electronic Devices/Smart Phones

The student's BYOD device is differentiated as a learning tool to be used during instructional time in contrast to all other personal electronic devices. During instructional times, all personal electronic devices, excluding the student's BYOD, are to be silenced and put away in the student's hallway locker.

- Students must place and keep their personal electronic devices including cellular/smartphones in their assigned hallway lockers during instructional time. Personal electronic devices should be turned off while in the student's locker.
- Students may NOT use these personal electronic devices in the hallways, classrooms, study halls, library, or the lunch room during school hours.
- Smartwatches may be worn but must not have an active Bluetooth, cellular, or wireless connection during school hours.
- Teachers may occasionally permit the use of personal electronic devices such as cellular/smartphones, music/video players, or cameras, during school hours, for a specific learning activity. Teachers will give students notice in advance of an activity that allows the use of a personal electronic device other than the student's BYOD device.
- Students may use their BYOD device during study hall periods for school work and to listen to appropriate music with the permission of the library/study hall supervisor.
- Students may not use any electronic device, including BYOD devices, during lunchtime.
- Devices capable of storing/transmitting and/or receiving images/audio are banned from use at ALL times for any purpose in locker rooms and restrooms. Under no circumstances can a person use his or her BYOD device or personal electronic device to take a photo or video image of a person in the locker room or restroom.
- At no time are students, staff, or visitors authorized to capture/record video, photography, or audio in the school building, on school property (to include school vehicles), or at school activities (inside or outside campus), unless

recording a public performance, such as a game, honor assembly, concert, contest, etc., without the consent of a teacher, coach, director, or school administrator.

Phones, smartwatches, and other personal electronic devices will be confiscated if they are seen or heard during school hours. The student will be required to pay a uniform fine to reclaim the confiscated device. Whether or not the student reclaims the device, the fine must be paid. The school administration has set the following consequences:

- 1st confiscation
 - The student receives a \$20 fine.
 - The device is returned to the student after fine has been paid.
- 2nd confiscation
 - The student receives a \$40 fine and the parent or guardian is contacted by the Dean of Students.
 - A detention is issued to the student.
 - The device is returned to the student after fine has been paid.
- 3rd confiscation
 - The student receives a \$60 fine and the parent or guardian is contacted by the Dean of Students.
 - A detention is issued to the student.
 - The device is returned to the parent or guardian after the fine is paid.
- Additional confiscations
 - The student receives an \$80 fine and the parent or guardian is contacted by the Dean of Students.
 - A detention is issued to the student.
 - A meeting will take place between the Dean of Students, the parent or guardian and the principal. The device is returned to the parent or guardian after the fine is paid.

The school reserves the right to confiscate devices overnight if fines are not paid and/or parents or guardians are not available for consultation.

Loss or theft of the student's BYOD or personal electronic devices is not the responsibility of ELHS. The school reserves the right to examine the contents of any electronic device if there is a reason to believe that school policies, rules, or regulations have been violated.